

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
September 28, 2017

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: September 28, 2017
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Tracy Mathews
Rob Eddy

Others in attendance were:

Dawn Encarnacion	Sharon Tatman
Peggy Irwin	LeAnne Yerk
Randy McDaniel	Bill Zwick
Gina Ritch	

Mr. Borrowman called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on September 28, 2017. Mr. Borrowman announced a quorum of the Directors was present and that the meeting could proceed.

PUBLIC COMMENTS

NONE

CONSENT ITEMS

Mr. Borrowman presented the minutes of the August 31, 2017 regular meeting and **UPON A MOTION** made by Mr. Eddy and seconded by Ms. Mathews and the unanimous consent of all Board members present, the Board approved the minutes of the August 31, 2017 meeting.

INFORMATION REPORTS

FINANCIAL REPORT: The Villages advanced (checks written) \$1,650,000 to the Charter School and made no contributions in August. The Consolidated Statement of Revenue and Expenditures shows a net loss of \$379,232 for the month of August and a year to date net loss of \$1,461,475 as of August 31, 2017.

Donations/Miscellaneous Revenue:

There were no significant donations received in August.

Athletics:

The Villages made no contribution to Athletics for the month of August. The Athletics Department had a net income of \$108,452 for the month of August and a year to date net income of \$151,280 before salaries/benefits and net income of \$ 131,114 after salaries/benefits.

Consolidated Entity/Entire Charter School:

At August 31, 2017, the total expenditures for the charter school as a whole were under budget by 19.6%; therefore reducing the amount of Villages Contributions needed.

ENROLLMENT UPDATE: Mrs. Tatman reported that enrollment is going well. We currently have one student on the waiting list. We are at an overall 92% capacity. We are 16 students over the number we projected to the state for this years' budget.

OLD BUSINESS

“OUT OF FIELD” TEACHER: Mrs. Tatman presented to the Board with a teacher that is teaching in a position which is considered out of their field.

UPON A MOTION by Mr. Eddy and seconded by Ms. Mathews and with the unanimous consent of all Board members present the Board approved the “Out of Field” Teacher.

“OUT OF FIELD” ESOL TEACHER: Mrs. Tatman presented to the Board with a teacher that is teaching in an ESOL position which is considered out of their field.

UPON A MOTION by Ms. Mathews and seconded by Mr. Eddy with the unanimous consent of all Board members present the Board approved the “Out of Field” ESOL Teacher.

CALENDAR REVISION: Dr. McDaniel presented to the Board with the three days he has recommended to make up the student contact days that were lost due to Hurricane Irma. They are 10/16/17, 1/8/18 and 4/27/18.

UPON A MOTION by Mr. Eddy and seconded by Ms. Mathews with the unanimous consent of all Board members present the Board approved the Calendar Revision.

EVALUATION SYSTEM: Dr. McDaniel presented to the Board with changes to the 2016-2017 VCS Evaluation System. The following modifications recommended to change are 1) Revert to the scale used in previous years. 2) Allow VCS to award certified staff the higher of scores for either Student Growth Score or Value Added Model Score.

UPON A MOTION by Mr. Eddy and seconded by Ms. Mathews with the unanimous consent of all Board members present the Board approved the 2016-2017 Evaluation System.

NEW BUSINESS

CLINICAL STUDENT AGREEMENT: Mrs. Sharon Tatman presented to the Board the 2017-2018 Clinical Student Agreement. This agreement allows students who have passed their required competencies and met all the necessary requirements to have the opportunity to obtain practical experience in a clinical setting.

UPON A MOTION by Ms. Mathews and seconded by Mr. Eddy and with the unanimous consent of all Board members present the Board approved the Clinical Student Agreement.

FACILITY USE AGREEMENTS: Tri-County Baseball, The Villages Soccer Club, and Junior Buffalo Basketball are requesting use of the VCS facilities.

UPON A MOTION by Ms. Mathews and seconded by Mr. Eddy and the unanimous consent of all Board members present the Board approved the Facility Use Agreements.

CHARITABLE DONATION AGREEMENT: Dr. McDaniel presented to the board a Charitable Donation Agreement for the Buffalo Scholarship Foundation which will allow for regular payroll deductions to be offered as a donation to the Foundation.

UPON A MOTION BY Ms. Mathews and the majority of the quorum with one abstention, the Board approved the Charitable Donation Agreement.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Mr. Borrowman confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

UPON A MOTION by Ms. Mathews and seconded by Mr. Eddy and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

NONE

OTHER CONSIDERATIONS

NONE

UPON A MOTION by Mr. Eddy and seconded by Ms. Mathews the meeting was adjourned at 4:25 p.m.

Respectively submitted,
Dawn Encarnacion